

Student Risk Assessment Form

Complete **Section A**. If additional hazards have been identified overleaf, complete **section B** and obtain authorisation from the appropriate member of staff.

Section A

Activity: <i>(describe what you will be doing & include environmental information)</i> Videoring of Bridgwater carnival procession – to include filming marshalling of ‘tractor’ units at start, and then obtaining footage of floats, audience, charity collectors etc during the entire route. To include some shots after event formally ends Work will be during the evening, in road, shopping precinct & vehicle parks.		Assessed by: <i>(this must be the person booking the equipment)</i> Joe Student <i>(Video Documentary)</i>	Endorsed by: <i>(staff)</i> Signed: Fred Instructor Date:
Who might be harmed: <i>(e.g. members of project group, the public, children etc.)</i> Self & Crew	How many exposed to risk: 2	Date of Assessment: 27 September 2007	Section B control measures satisfactory: <i>(Academic tutor/Instructor, MLS Manager etc)</i> Signed: Joanne Academic Date:

Section B *(continue on separate sheet if necessary)*

Risk description <i>(with potential for harmful outcome)</i>	Risk factors	S	Existing control measures	L	Risk Level <i>(SxL)</i>	<i>If Risk Level is 6 or above complete this section</i>	S	L	New Risk Level <i>(SxL)</i>
						Additional control measures needed <i>(include by who & by when)</i>			
Pedestrian Collision with Vehicle whilst working in roadway	Large lorries/tractor units, night time – variable lighting, music/lights/distractions,	4	Roads closed to public, slow moving vehicles. Marshals.	3	12	Arranged additional competent person (Video doc student) to assist camera operator to act as ‘eye & ears’, carry accessories & assist as necessary. Hi Viz Jackets to be worn.	2	2	4
Theft/Assault during event	Carrying ‘attractive’ equipment, people object to being filmed, alcohol.	3	Official organised event, police, stewards & marshals in attendance during event.	1	3				
Theft/Assault after event	Carrying ‘attractive’ equipment, people object to being filmed, alcohol.	2	Only to film if appropriate to do so. Work in well lit areas.	3	6	Additional crew member in attendance at all times. Transport arranged to pick self & crew up from location	2	2	4

RISK DEFINITIONS

RISK DEFINITIONS		ACTION LEVEL		
SEVERITY (S)	LIKELIHOOD (L)	RISK LEVEL	RISK	ACTION
1 – Minor harm	1 – Extremely unlikely	1 – 2	NEGLIGIBLE	No action necessary
2 – Minor harm needing treatment and/or recovery off the job	2 – Unlikely	3 – 5	ACCEPTABLE	Although tolerable, apply “so far as is reasonably practicable”
3 – Harm requiring short-term absence for full recovery	3 – Possible	6 – 12	MODERATE	Some further measures required
4 – Major harm with long-term absence and possible disability	4 – Likely	15 – 16	HIGH	Immediate action necessary to reduce the risk
5 – Fatality	5 – Very likely	20 – 25	INTOLERABLE	Immediate action – cease the activity or do not start

