

MLS Risk Assessment Form

Generic Risk Assessment for Student Video and Photographic Production Work

Activity assessed: Using a range of cameras, lighting & audio equipment 'on location' as part of acquiring Photographic and Video material for authorised student project work. This assessment applies to situations where the location and activity poses no more risks than we would reasonably expect in normal 'everyday' life (e.g. travelling by recognised public transport or private cars, visiting shops, educational premises or working in an office etc. Attending public events & being in public spaces during daylight hours.)		Assessed by: Dick Allen	Endorsed by: <i>(Tutor/Manager etc.)</i> Signed: Date:
Who might be harmed: Students, Interviewees, 'talent', members of public.	How many exposed to risk? 1 – 5 persons	Date of Assessment: 25 th September 2007	Additional control measures implemented satisfactory: <i>(Tutor/Manager etc.)</i> Signed: Date:

Risk description <i>(with potential for harmful outcome)</i>	Risk factors	S	Existing control measures	L	Risk Level (SxL)	If Risk Level is 6 or above complete this section			New Risk Level (SxL)
						Additional control measures needed <i>(include by who & by when)</i>	S	L	
Electric shock or other injury from faulty equipment.	240v powered equipment.	3	All equipment checked by technicians before issuing. PAT regime in operation.	1	3				
Burns (from lights) or other injury resulting from incorrect use and setup of equipment.	Hot lamps, weight/shape of equipment, trailing leads,	2	Students not allowed to borrow equipment unless they have been trained in the specific use of that equipment. Instructors assess competency and keep records.	1	2				
'Manual handling' injury during transportation & setup/de-rig	Weight/size/shape of equipment	3	Students trained in correct use, work in groups to share load, or use competent 'crew' if working on individual project. Equipment designed to be lightweight and transportable.	1	3				

RISK DEFINITIONS		ACTION LEVEL		
SEVERITY (S)	LIKELIHOOD (L)	RISK LEVEL	RISK	ACTION
1 – Minor harm	1 – Extremely unlikely	1 – 2	NEGLIGIBLE	No action necessary
2 – Minor harm needing treatment and/or recovery off the job	2 – Unlikely	3 – 5	ACCEPTABLE	Although tolerable, apply "so far as is reasonably practicable"
3 – Harm requiring short-term absence for full recovery	3 – Possible	6 – 12	MODERATE	Some further measures required
4 – Major harm with long-term absence and possible disability	4 – Likely	15 – 16	HIGH	Immediate action necessary to reduce the risk
5 – Fatality	5 – Very likely	20 – 25	INTOLERABLE	Immediate action – cease the activity or do not start

